



Ref: SWARNIM/RO/CIRCULAR/2024/19

26.03.2024

CIRCULAR

- This is to inform to all the Academic Deans/Principals/HODs of the Swarnim Startup & Innovation University that the tentative schedule for arranging the Board of Studies, Academic Council, Board of Management and Governing Body meeting for the Academic Year 2024-25 (Odd Semester) are as under:

Tentative Schedule			
Sr. No.	Type of Meeting	Tentative Date	Remarks
1	Board of Studies (BOS)	Before 31 st May 2024	Every Institute must be completed their BOS meeting before 31 st May 2024.
2	Academic Council	12 th June 2024	-
3	Board of Management & Governing Body	19 th June 2024	-

Note: All the Deans/Principals/HODs are instructed to prepare the Draft of BOS for Syllabus to be approved as per the New NAAC criteria. It must be discussed with Dr. Birendra Shrivastva Sir before 15 days of the BOS meeting, for necessary inputs to comply in regards of NAAC.

- All the Academic Deans are requested to suggest the 03 External Members names after discussion with Principals/HODs as discussed in the last Academic Council Meeting to Registrar Office before 2nd April 2024.

Registrar

Copy to;

1. The President /Vice President, Swarnim Startup & Innovation University
2. The Provost, Swarnim Startup & Innovation University
3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs/Staff Members, Swarnim Startup & Innovation University
4. Guard File